



Girl Scouts®

Minnesota and Wisconsin
River Valleys

Service Unit Fast Start Coach Volunteer Position Description

Reports to: Service Unit Manager

Term: One year, with reappointment

Purpose: To manage the process of SU Fast Start meetings for new Girl Scout leaders, representing Girl Scouts of the USA and the River Valleys.

RESPONSIBILITIES:

1. Complete initial position training and obtain regular updates as needed.
2. Facilitate SU Fast Start meetings for new Girl Scout leaders, using River Valleys standard plan, materials and options (self study, etc.).
3. Prepare new leaders for their leadership experience by providing start up support and encouragement, and being available to answer questions.
4. Promote additional program, enrichment and Beyond the Troop training.
5. Submit attendance reports to River Valleys as required.
6. Participate as an active member of the service unit team by attending service team and unit meetings, participating in the plan of work and promoting SU enrichment training.
7. Maintain positive work relationships with service unit team, families, leaders and community, representing GSUSA and River Valleys internally and externally.
8. Observe GSUSA and River Valleys policies, standards, and procedures.
9. Promote and support the Family Fundraising campaign and River Valleys' Product Sales Program activities.

QUALIFICATIONS:

1. Be at least 18 years old and complete our volunteer application process.
2. Register as a member of GSUSA.
3. Commitment to speak and act in a manner consistent with the Girl Scout Mission, Promise, and Law.
4. Excellent group and interpersonal communication skills.
5. Knowledge of the Girl Scout program or willingness to learn.
6. Ability to organize materials and keep accurate records.

BENEFITS:

1. Help girls "Discover, Connect and Take Action".
2. Share your knowledge, experience and skills with girls and volunteers.
3. Gain and develop skills for personal and professional growth.
4. Free training in areas of responsibility, plus enrichment training.



RIVER VALLEYS' RESPONSIBILITIES TO OUR VOLUNTEERS:

1. Provide a clear volunteer position description and orientation to your role, River Valleys and GSUSA.
2. Strive to match your skills and talents with an appropriate volunteer position.
3. Provide position specific training and document completion of all required volunteer training.
4. Provide opportunities to communicate and be heard.
5. Provide an extensive network of resources and programming ideas and ensure services, materials and resources are available and accessible.
6. Provide River Valleys resources.
7. Provide current information on events through newsletters, meetings and online resources.
8. As a member of GSUSA, receive limited accident coverage while carrying out Girl Scout responsibilities.
9. Maintain contacts and methods for connecting volunteers to experts, resources, opportunities, activities, and events.
10. Provide ongoing support, guidance, and evaluation of your volunteer service.
11. Recognize your volunteer service.